



EMERGENCY MANAGEMENT
SOUTHLAND
Te Rākau Whakamarumaru Murihiku

Southland Mayoral Relief Fund - Application Form

Criteria and application form for the Mayoral fund to assist people most severely affected by the Southland severe weather event which began 23rd October 2025.

How to Apply

Complete this online application form **or** fill in a physical copy, which is available for download on the Emergency Management Southland website at www.civildefencesouthland.govt.nz and then:

- Email to: recovery@cdsouthland.nz, or
- Bring it to Environment Southland, or
- Post it to us at: Emergency Management Southland, Private Bag 90116, Invercargill, clearly marked with your name and "Mayoral Relief Fund".

Only one application will be considered per business or individual. Your response is automatically submitted if using this online version of the form.

What is the purpose of the fund?

The purpose of the Southland Mayoral Relief Fund is:

- To provide assistance to families and individuals in the community who are in extreme financial distress due to the October severe weather event. The fund provides assistance on a one-off basis where real need is shown.
- To provide a last resort, when applicants have exhausted all other appropriate sources of relief funding, including but not limited to Ministry of Social Development or other government agencies, or insurance.
- Applicants are required to show proof that they have tried other sources of relief funding.

What can the grant be used for?

When the grant is awarded it may be used for any purpose related to the October 2025 severe weather event. However, there is no guarantee of funding.

Who administers the fund?

A Mayoral Relief Fund Committee comprising of the 3 local mayors of Southland District, Gore District, and Invercargill City Council will administer the fund.

Privacy

The application form requires you to provide personal information in order to process your application. Emergency Management Southland will meet its legislative obligations under the Privacy Act 1993 with regard to any personal information held.

Criteria

In order to be considered for this fund the following criteria must have been met:

- Applicants must be experiencing hardship as a result of this particular weather event at the time of their application;
- Applicants must be a permanent resident or owner of a business located in Southland Region (Southland District, Invercargill City & Gore District Council) at the time of the October 2025 severe weather event;

The following criteria for businesses apply:

- The applicant must be able to demonstrate a significant financial hardship attributable to the October 2025 severe weather event.
- The applicant must demonstrate that the business was viable before the event and can recover successfully.
- The business must be located in or provides services within the Southland Region.

Required Documentation

- A copy of photographic identification;
- Proof of residency or business location / service provision in Southland Region at the time of the October 2025 severe weather event;
- Proof of items listed in the above criteria; ie. Accounting information for businesses & proof of address for all applicants.
- Proof of bank account.

If you are unable to attach the documents now, don't worry, get them to us as soon as you can. Your application can not be processed until supporting documentation/ID is received by the Fund Coordinator.

Application Details

Application Details	
Full Name:	
Contact Phone Number:	
Contact Email:	
Address:	

Bank Account Details:	
Business Applicants Only	
Business Name	
Business Nature	
IRD Number	
Application Summary	
Summary of Current Situation Estimate of loss of income / cashflow / estimate unforeseen financial demands that are a result of the October severe wind event.	
Amount Requested (\$)	
State details of any financial assistance you have already received or will receive Including insurance claims, other pending applications, and details of other assistance provided or declined by other agencies.	
Proposed Use of Funds:	
Declaration By signing below, you declare that to the best of your knowledge, the answers and information provided in this application are true and correct. You understand that if any false information is given or any material fact suppressed on this application form or supporting documentation, Emergency Management Southland may seek to cover funds or take further action. Agreed and signed by applicant: _____ Date: _____	
Documentation Included	
Photographic Identification, e.g. passport, driver's license, Realme	☐
Proof of residency or business location / service provision in the Southland Region at the time of event	☐
Proof of items listed in the above criteria, e.g. business accounting etc.	☐
Proof of bank account.	☐

<i>Office Use Only</i>		
Officer Name and Position	Approved	Declined
Recommendation		
Payment Value		
Method of Payment		

